



The Invergowrie Foundation, established in 1992, is a public charitable trust made possible through the McPherson Family gift of 1933. The primary focus of the Foundation is to advance the education of girls and women within Victoria.

INVERGOWRIE GRANT PROJECT REPORT FORM FOR COMMUNITY ORGANISATIONS

This report, inclusive of attachments, should not exceed 4 pages

ORGANISATION DETAILS
ORGANISATION NAME:
CONTACT FOR REPORT: NAME: TITLE: TELEPHONE: EMAIL:
PROJECT DETAILS
PROJECT TITLE:
PROJECT REPORTING PERIOD:
GRANT AMOUNT: \$
WHAT DID YOU DO? <ul style="list-style-type: none">• The specific activities that took place, where and when• Who participated/ benefited. <p>NB. Please quantify where applicable.</p>
WHAT CHANGES, IF ANY, WERE MADE? <ul style="list-style-type: none">• Changes to the original proposal• Reasons for them• How they affected the project

WHAT WERE THE ACTUAL OUTCOMES?

What did you achieve with the project and how did you evaluate it, i.e.

- What were the effects on participants/beneficiaries from their involvement in the project?
- How did you measure the outcomes and how frequently?

NB. Where possible, please provide both qualitative/ anecdotal information about experiences of participants and quantitative data of value being added in both the short and longer term

WHAT DID YOU LEARN?

- What areas were most successful and why?
- What areas of the project need improvement?
- What challenges did you face and how will you modify the project in the future?

FUTURE WORK AND FUNDING OF THE PROJECT:

- What plans are you making for the future work of the project?
- What provisions are you making for its future financial support?

RECOGNITION OF THE INVERGOWRIE FOUNDATION:

- How has your organisation promoted the outcomes of the project and recognised The Invergowrie Foundation's grant/ participation in this project?

FINANCIAL REPORTING**FINANCIAL STATEMENT:**

- On a separate sheet, please provide a financial statement detailing how the Foundation's grant was spent

OTHER SOURCES OF INCOME:

- Please indicate any other sources of income for operation of the project

REPORT AUTHORISATION BY CEO/ SENIOR OFFICER:

NAME:

TITLE:

SIGNATURE:

DATE:

**On completion, please forward this report, inclusive of the financial acquittal, to
The Invergowrie Foundation:**

Email: admin@invergowrie.org.au

Postal address: Level 1, 24 Glenferrie Road Malvern Vic 3144